

**PRIMA CERT INTERNATIONAL SDN BHD (1107878-A)**

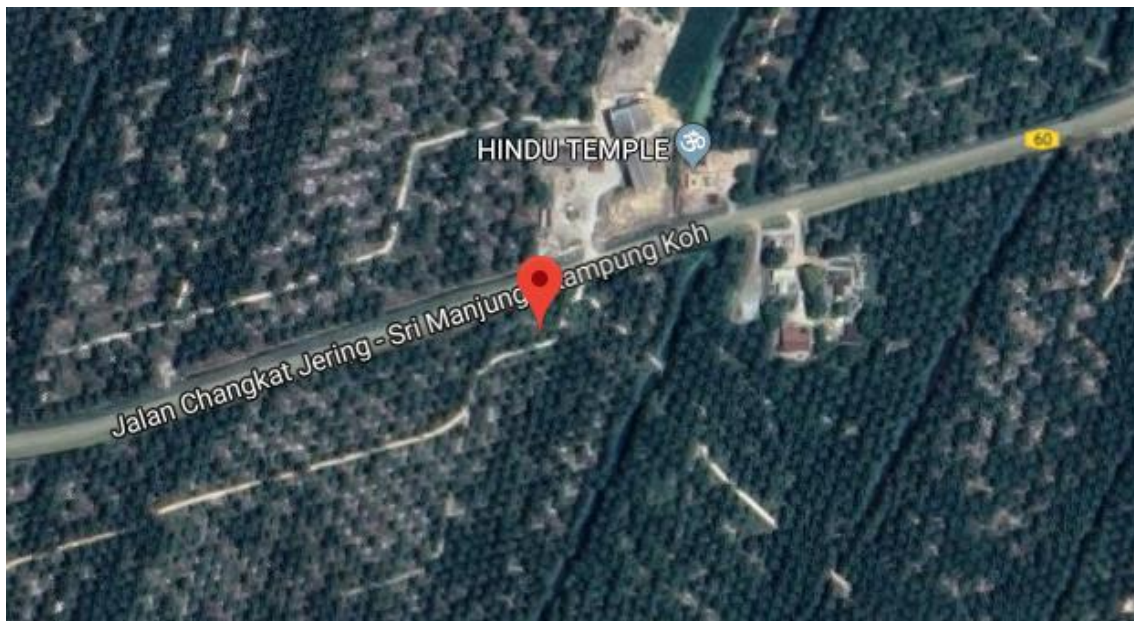
5A, Jalan Anggerik Eria AU 31/AU  
 Kota Kemuning, 40460 Shah Alam  
 Selangor, D. E. Malaysia  
 ([www.pci.com.my](http://www.pci.com.my) / +603-5525 8359)

**MSPO Audit Summary**

Company Name:	<b>Dindings Oil Palm Estate</b>
Address:	<b>Jalan Batu Hampar, Kg. Matang Acheh, 34900 Pantai Remis, Perak</b>
Reference No.:	<b>100077</b>
Standard(s):	<b>MS 2530-3:2013</b>
MPOB licence no: (for group certification, list all licences no. in the group)	<ol style="list-style-type: none"> <li><b>1. Bandar Baru Pantai Sdn Bhd – 504326602000</b></li> <li><b>2. Greenson Properties Sdn Bhd – 504327402000</b></li> <li><b>3. Merrida Properties Sdn Bhd – 504328202000</b></li> </ol>
MPOB licence scope of activity:	<b>1. Menjual dan Mengalih FFB</b>
MPOB Licence expiry date:	<ol style="list-style-type: none"> <li><b>1. Bandar Baru Pantai Sdn Bhd – 31/12/2019</b></li> <li><b>2. Greenson Properties Sdn Bhd – 31/12/2019</b></li> <li><b>3. Merrida Properties Sdn Bhd – 31/12/2019</b></li> </ol>
Audit Type:	<input checked="" type="checkbox"/> <b>Stage 2 Audit</b> <input type="checkbox"/> <b>Surveillance Audit</b> <input type="checkbox"/> <b>Re-certification Audit</b>
Audit scope:	<b>Provision of oil palm plantation, including planting, harvesting and delivery of palm fresh fruit bunches (FFB)</b>
Sites sampled: (for group certification only)	<ol style="list-style-type: none"> <li><b>1. Bandar Baru Pantai Sdn Bhd</b></li> <li><b>2. Greenson Properties Sdn Bhd</b></li> <li><b>3. Merrida Properties Sdn Bhd</b></li> </ol>

**GPS Coordinate:** 4.509761, 100.657435

**Map showing approximate location of certified entity:**



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Audit date:	<b>31/07/2019 to 02/08/2019</b>
Total number of man-day(s):	<b>5.5</b> man-day(s)
(for MSPO Part 2 & Part 3) Planted Area:	<input type="checkbox"/> Not applicable <b>688.37</b> ha.
(for MSPO Part 2 & Part 3) Estimated tonnage of annual FFB produced:	<input type="checkbox"/> Not applicable <b>15003</b> mt.
(for MSPO Part 4) Estimated processing capacity: Estimated certified palm oil (CSPO): Estimated certified palm kernel (CSPK):	<input checked="" type="checkbox"/> Not applicable mt. FFB/hour mt./hour mt./hour
(N/A for Stage 2 & Re-certification assessment) Date of certificate issued and validity	<input checked="" type="checkbox"/> Not applicable <b>dd/mm/yyyy to dd/mm/yyyy</b>
Please state if the organization certified for other sustainability scheme(s)?	<input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, _____

**Executive Summary**

The management and commitment of DOPE were manifested through the establishment and implementation of its MSPO Policy and procedures. The MSPO policies were displayed and communicated to the relevant stakeholders accordingly. Internal audit had been carried out in May 2019 prior to external audit conducted by PCI. Internal audit findings were maintained through the establishment of its internal audit report which includes good points, OFIs and CAR. Non compliances were addressed and resolved effectively. The internal audit report was made available to the management and discussed in its management review conducted on 7th June 2019. Continual improvement was demonstrated through its commitment in initiating 5 improvement action plans related to social, environmental, health and safety and estate related matters. DOPE do not have any implementation of new industry related technology as at time of audit, but the company do keep in view and enhance knowledge on the progress of Oil palm industry through the subscription of palm oil industry magazines.

In terms to demonstrate transparency in its practices, DOPE had established procedures such as Information document request procedure, traceability procedures and communication & consultation procedures. DOPE had listed out the documents that could be shared with the public such as MSPO policies, and details of feedbacks while other documents that were not listed shall have to obtain approval from top management. List of stakeholders were established and recently updated, stakeholder's consultation was conducted accordingly and action taken from feedbacks gathered. Social impact assessment conducted had also considered feedbacks that were collected from survey forms distributed among stakeholders. Traceability procedures were established and traceability inspection on system compliance was done every 3 months. Records of production were updated on daily basis and verified by the Manager.

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In compliance to legal requirements, DOPE had listed and evaluated all related legal requirements as sighted by the establishment of its legal compliance evaluation form. Legal requirements were reviewed at least once a year or whenever required. DOPE sources information regarding updates in legal requirements from local authority such as JKKP and MPOB, Media releases, and information from DOPE's Headquarters. DOPE was established on 1 piece of land which were divided into 3 companies namely Bandar Baru Pantai Sdn Bhd, Merrida Properties Sdn Bhd and Greenson Properties Sdn Bhd. The estate management was able to show legal documentation of land ownership. The boundaries of the estates were defined by fences and drains constructed around the perimeter of the estates. As at time of audit, no issue of land disputes was recorded.

DOPE had conducted a social impact assessment and identified both positive and negative impact of its operation. The management had in place a systematic complaints and grievances mechanism which were able to identify any suggestion or feedbacks and resolves disputes. The management had expressed its corporate social responsibility through assistance such as donations to temples and schools, financial assistance to rebuilt and renovate temples, and free water supply to nearby temple.

DOPE regards safety of its workers as high priority. This was manifested through the establishment of its Safety Policy, HIRARC and practice observed during the site visit assessment conducted. Safety trainings such as Chemical Spill, Chemical Handling and waste handling were among the trainings included in its annual training programme. During site visit assessment at its harvesting and fertiliser application noted the sufficient PPE worn by the workers. DOPE had formed its safety OSHA committee on May 2019 with each member officially appointed. Its recent safety committee meeting was conducted on 30th May 2019.

In terms of employment conditions, DOPE had built a labour quarters complex. The quarters were well kept and maintained by the management. The number of houses provided were sufficient and a few houses were even vacant. This was due to that some of the local workers chose to live in their own houses in a nearby village. An interview conducted with 1 of the nearby village head noted feedbacks from workers regarding mosquitoes, the management had decided to further clarify the issue and define methods to resolve it. DOPE expressed its commitment towards good social practice and fair working environment through the establishment of its good social practice policy. DOPE had an established payroll system which worker's wages were credited directly to their bank accounts. Payslips documentation assessment also verified minimum wages and benefits such as employer's EPF and SOCSO were met and deducted according to the legal requirements. In terms of contractor's workers, DOPE keep in view the amount of wages paid to their respective workers. Overtime are not commonly practiced, however if the need arises it was paid accordingly to the legal requirements. DOPE expressed its belief in sustainable work environment by rewarding its staff attractive bonuses and annual increments. Sighted no turn overs of workers and most of the staffs have been with the company for a long period of time.

Regarding its commitment on environmental conservation, DOPE had established an environmental policy. It had conducted an environmental impact and aspects assessment that identifies the negative impacts of its operation, each of it had mitigation measures in place.

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Workers and contractors were made aware of the environmental concerns and efforts of the company through briefings, handouts and trainings conducted. The management conducts quarterly environmental meeting which includes workers representatives. DOPE monitors its use of non – renewable energy which were mainly diesel and electricity consumption. As at time of audit assessment, DOPE had no access to renewable energy. Waste products were properly identified, labelled and disposed. The scheduled waste items were labelled accordingly and the storage area built was sufficient to contain any spills should it happen. DOPE disposes its domestic waste in designated landfills in its field. These landfills were far from rivers, streams and workers quarters. DOPE relies on Lembaga Air Perak for water supply. There are no water courses flowing inside the estate. It was noted some good practices by DOPE in retaining rainfall water in pits that were constructed strategically within the estate. The pits had clear water and also fishes living in it. These pits are useful to the palms especially during draught season. Endangered and protected animal species have never been sighted. However, the management maintains and refer to the IUCN list of endangered and protected animal species for monitoring.

DOPE had expressed its commitment on best practices. This was verified by the establishment of standard work procedures. For each chemical and fertiliser store, MSDS and CSDS were sophisticatedly displayed and maintained in a manner that was easy to be referred. The management had also given attention and monitors the performance of its operations. This was demonstrated by the establishment of its annual budget and monthly cost monitoring submission to the directors. Interviews conducted with 1 of the suppliers engaged by DOPE noted the good relationship established between both parties. Contract agreements were also made available for each contractor engaged.

In general, the MSPO system is already in place and being implemented in Dindings Oil Palm Estate.

**Listing of strength / strong point identified:**

No	Strength Statement
1.	<i>Good commitment and teamwork demonstrated by the management and staffs</i>
2.	<i>Welfare of workers were given good attention by the Company.</i>
3.	<i>There was abundant Signages at store and estate areas in raising awareness of workers and stakeholders regarding safety, environment and MSPO related requirements.</i>
4.	<i>High awareness on safety, Safety Data Sheet copy was made available during related estate activity.</i>
5.	<i>Housekeeping at store areas, living quarter and estate areas are well maintained.</i>

**Listing of improvement potential / opportunities for improvement (OFI)**

No	OFI Statement
1.	<i>MSPO Policies were displayed at Estate Office, however DOPE could consider the needs to display the MPSO Policies at areas that is more visible and frequently accessed by workers.</i>
2.	<i>To consider monthly MPOB Report &amp; annual JKPP 8 report submission as part of information sharing to stakeholders.</i>

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3.	<i>Action related to traffic safety is identified and to further review the appropriateness of the action for more effective control of the identified social impact identified.</i>
4.	<i>To consider include action to feedback to complainant on the investigation, any action upon resolved in existing established Complaint and Grievances Procedure for more robust implementation.</i>
5.	<i>Complaint / Grievance /Feedback / Suggestion Form are displaying at Estate Office and to consider also displaying the established Complaint / Grievance /Feedback / Suggestion Form at the areas that workers will be frequently access at briefing area)</i>
6.	<i>To consider define the briefing topic related to Complaint mechanism in the Staff's briefing / training Record for better reference on tracking the topics covered during briefing.</i>
7.	<i>Established HIRARC are covering all current estate activities. To consider include "Replanting" activity in the HIRARC for more robust control of future replanting activity and also include "Workers travel to estate by motorbike" in HIRARC document on top of the current Prosedur Kerja Selamat Operasi (SOP) – Penunggang Motosikal is identify the control.</i>
8.	<i>Training Records for Contractor's workers is maintained by contractors. To consider maintain a list of contractor's workers who attended the training for more robust tracking on person who attended the training.</i>
9.	<i>PPE distribution records are maintained and to enhance monitor on PPE distribution record by type of work to ensure all require PPE as per established HIRARC is implemented.</i>
10.	<i>Emergency trainings related to fire and chemical spillage were conducted. To consider the emergency trainings are referred to established Emergency Preparedness &amp; Response Procedure to ensure all personnel are aware of the content of the documented procedure on top of topics covered by trainer.</i>
11.	<i>Good Social Practices Policy was established in Malay and English. The management could consider the needs to review the Good Social Practices Policy (Malay Translation) to have a standardised content for better understanding.</i>
12.	<i>Training Need identification for employees were conducted by Estate Manager. To consider include training needs of Estate Manager by Top Management for any training require to enhance knowledge and skill of estate manager to improve estate operation control.</i>
13.	<i>The management might consider the needs to elaborate further the outcomes of the meeting and document it for easy monitoring and reference (Environmental quality quarterly meeting).</i>
14.	<i>The group could consider the needs to extend their knowledge on the methods of disposal by contractors. Schedule Waste – (Lubricants and engine oil taken out by mechanic)</i>
15.	<i>The management might consider the needs to review content of SOP to ensure no work process/task are left out. (Pruning &amp; Forklift)</i>

**Listing of nonconformity (NCR)**

No	Clause	NCR Statement	NCR status
1.	nil	nil	<input type="checkbox"/> Open <input type="checkbox"/> Close

**Stakeholder consultation summary**

Any issues raised by the stakeholder(s) towards the company?	<input type="checkbox"/> Yes, issue: _____
	<input checked="" type="checkbox"/> No.



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**Remarks:**

***Based on interview with relevant stakeholders, they are satisfied with relationship and positive interaction with DOPE.***

**Certification recommendation**

In reference to **MS 2530-3:2013**, the audit team recommends for:

<input checked="" type="checkbox"/>	Issuance of the certificate.
<input type="checkbox"/>	Issuance of the certificate as soon as implementation of corrective action(s) has been demonstrated.
<input type="checkbox"/>	Maintenance of the certificate.
<input type="checkbox"/>	Maintenance of the certificate as soon as implementation of corrective action has been demonstrated.
<input type="checkbox"/>	Not applicable, due to extraordinary type of report.

Tentative next audit date:	<b>08/2020</b>
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<b>Company Representative</b>	
Designation:	<input checked="" type="checkbox"/> Mr. <input type="checkbox"/> Ms. <input type="checkbox"/> Other, please specify:
Name:	Foo Heng Loong
Position:	Estate Manager
Tel:	+6012-669 6329
Email:	<a href="mailto:bbpantai@gmail.com">bbpantai@gmail.com</a>
<b>PCI Audit Team Leader</b>	
Name:	Muhammad Khaidir Bin Zulkornain
Area of expertise	Plantation Management, Management System
Tel:	+6035525 8359
Email:	<a href="mailto:info@pci.com.my">info@pci.com.my</a>
<b>PCI Audit Team Member 1</b>	
Name:	Lim Aik Loong
Position:	<input checked="" type="checkbox"/> Co-Auditor <input type="checkbox"/> Auditor-in-Training <input type="checkbox"/> Technical Expert <input type="checkbox"/> Observer <input type="checkbox"/> Other, please specify:
Area of expertise (N/A if observer & other)	Social economic, quality management, business management
<b>PCI Audit Team Member 2</b>	
Name:	
Position:	<input type="checkbox"/> Co-Auditor <input type="checkbox"/> Auditor-in-Training <input type="checkbox"/> Technical Expert <input type="checkbox"/> Observer <input type="checkbox"/> Other, please specify:
Area of expertise (N/A if observer & other)	